Car rental invoice

Completed example | USD | Fictional rental

Business	Bill to
Harbor Lane Rentals LLC Fictional US business training@example.invalid	Alex Morgan Fictional customer customer@example.invalid

Invoice details	Rental details
Invoice: INV-2026-1042 Issued: 2026-10-04 Due: 2026-10-04	Rental: TR-1042 / unit C17 From: 2026-09-30 10:00 local To: 2026-10-04 10:00 local

Itemized charges

Description	Quantity	Unit rate	Amount
Vehicle rental / 24-hour periods	4	$65.00	$260.00
Delivery service	1	$25.00	$25.00
Other accepted charge	-	-	$0.00
Subtotal			$285.00
Tax / jurisdiction / taxable basis	8% assumed	$285.00 basis	$22.80
INVOICE TOTAL			$307.80
Advance rental payment received			$100.00
Other payment / credit			$0.00
BALANCE DUE			$207.80

Payment and security record

Payment reference: DEMO-PAY-100 (advance rental payment).
Security: $300 card authorization only; not included as a charge or payment.
Authorization reference: DEMO-AUTH-1042; release status to be recorded separately.

Notes and tax scope

This example assumes 8% tax on both sample charge lines only to demonstrate arithmetic. It is not a stated local tax rate. Confirm taxable items, rental levies and invoice requirements for your location. No extra mileage, fuel or damage charges are shown.

Fictional example. Not a request for payment.